

## **Williamstown Borough Meeting Minutes January 10<sup>th</sup>, 2022**

Williamstown Borough Council met Monday, January 10<sup>th</sup>, 2022 in Council Chambers. Present were: President Dane Williard, Vice President Ronald Umholtz, Mark Challenger, Jr., Brian Troup, Steve Denkovich, Donald Machamer, Solicitor Joe Kerwin, Mayor Jeffrey Shuttlesworth, Secretary Rikki Merwine, and Road Supervisor, Bill Miller. Citizens: Shayna Machamer, Rebekah Machamer

Mayor, Jeffrey Shuttlesworth called the meeting to order at 7:30. Brian Troup, Steve Denkovich, and Donald Machamer took their Oath of Office and were all sworn in by the Mayor.

Mayor, Jeffrey Shuttlesworth called for reorganization. Mark Challenger, Jr motioned to keep all officers the same, Brian Troup 2<sup>nd</sup> the motion. All were in favor.

Minutes from the December 6<sup>th</sup>, 2021 meeting were reviewed and approved as written.

The Mayors report was given with \$246.69 from the District Justice, \$285.98 in State Police Fines, and \$137.67 in Dauphin Co. Fines and Costs. The Tax Collector Report was given with \$12,192.73 received.

Solicitor Kerwin stated that \$54,200 was to be given by the Landbank committee to demolish the Market Street property, so long as we give the property to the American Legion to be turned into a parking lot. Need a statement from the legion by Thursday to guarantee the deal. Once started, we would have 12 months to demolish, and the Legion would have 18 months from then to complete parking lot. It was stated that should anything ever happen to the American Legion, the property would come back to the Borough. Catch boxes and drains were discussed to prevent water runoff from the property. Donald Machamer motioned to enter this contract, Ron 2<sup>nd</sup> the motion. All were in favor.

Ron Umholtz reported that we would make the move to court regarding the maintenance of property issues at 306 E. Market.

Bill Millers Road Supervisors report was reviewed. Christmas lights would be coming down Mid-End January. New health insurance quotes were discussed, waiting for other quotes. A new auditor was questioned, also waiting for proposals from auditors.

An executive meeting was called at 7:52 for personnel reasons. The meeting reconvened at 8:15. Steve Denkovich motioned to pay the secretary at the current secretary budget, Brian Troup 2<sup>nd</sup>, all were in favor. Brian Troup motioned to pay Lynne Daniel 25.00/hr for an as needed basis, Steve Denkovich 2<sup>nd</sup> the motion, all were in favor. Ron Umholtz motioned to change the office hours to 8am-4pm, Steve Denkovich 2<sup>nd</sup> the motion, all were in favor. Steve Denkovich motioned to raise the part time worker wage to 15/hr, Ron Umholtz 2<sup>nd</sup> the motion, all were in favor. Brian Troup made the motion to give Bill 1.25/hr raise, Mark Challenger, Jr, 2<sup>nd</sup> the motion, all were in favor. A motion was made to add a \$75.00 security deposit for renting the Community Center. All were in favor.

Shredding all older documents and getting a quote for services from Shred It was discussed.

A motion was made to pay payroll for \$5490.32 and bills for \$10,086.55 by Ron Umholtz. Steve Denkovich 2<sup>nd</sup> the motion and all were in favor.

A motion was made by Steve Denkovich to adjourn the meeting. Brian Troup 2<sup>nd</sup> the motion and all were in favor.

**NEXT MEETING MONDAY, FEBRUARY 7<sup>th</sup>, 2022**

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