

## **Williamstown Borough Meeting Minutes February 3, 2020**

Williamstown Borough Council met Monday, February 3, 2020 in Council Chambers. Present were: President Dane Williard, Ron Umholtz, Mark Challenger, Jr., Brian Troup, Kenn Derr, Solicitor Joe Kerwin, Mayor Jeffrey Shuttlesworth and Secretary Lynne Daniel.

Citizens: Donald & Shayna Machamer, Rosemary Hoke, Steve & Michele Saltzburg, Linda Lewis, Patti Ney, Joan & Rich Bohner, Steve Denkovich, Rebecca Stakem, Bill Miller, Michelle Rautzahn and Janice Culton

President Dane Williard called the meeting to order at 7:30 PM. The Pledge of Allegiance was recited. Minutes were reviewed and approved as written.

Linda Lewis, representing the Historical Society, questioned the status of the investigation into the water problem at their building. Bill Miller reported they are going to put in a swail to try and divert the water from going into the building. The township is providing the dirt to assist in the work. Michelle Rautzahn was present to get approval for the WYAA Opening Day Parade to be held Saturday, April 25<sup>th</sup> at 11:00am. Michelle invited all to attend the presentation afterwards at the ball field where they will recognize Mike Kolva's 50 Years of service. Ron Umholtz made a motion to approve the parade, Brian Troup 2<sup>nd</sup> and all were in favor. Joan Bohner stated her concerns about 2 properties who have junk/garbage throughout their yards. Ron Umholtz stated he would look into it.

The Mayors report was given with \$91.91 from the District Magistrate. The Tax Collectors report was given with the total taxes at \$15,124.10.

Code Enforcement Ron Umholtz reported a letter was sent concerning a rooster in the borough, a guilty plea and fines for the resident on Spruce Street and a notice will be sent concerning the porch repairs at W. Market Street.

A quote from Cloud 5 Solutions was presented for consideration for a borough website. The initial set up cost would be \$1350.00 and an annual maintenance fee of \$469.00. Ron Umholtz made a motion to approve the creation based on council approval of the finished format. Brian Troup 2<sup>nd</sup> the motion and all were in favor.

Council received (3) letters of interest for the open council seat; Steve Saltzburg, Rebecca Stakem and Steve Denkovich. President Williard stated the seat was vacated by a Republican and should technically be filled by a Republican, however, he thanked all applicants and encouraged all to consider openings in the future. Ron Umholtz made a motion to appoint Steve Denkovich and Brian Troup 2<sup>nd</sup> the motion. Kenn Derr made a motion to appoint Rebecca Stakem, no 2<sup>nd</sup> was received. No other motions were received therefore Steve Denkovich vote was on the floor and everyone was in favor of the appointment. Mayor Shuttlesworth did the swearing in of Steve.

The yearly audit was returned to council from Lettich & Zipay with no findings. Financial Letters of Interest were distributed to council members.

Solicitor Kerwin stated he is working on getting funds for the acquisition of the Market Street property. He also stated at the Township meeting people were present with concerns about the Williamstown Fire Company. Concerns including the failed audit, status of the liquor license, fire protection, etc. were discussed. Joe called an Executive Session at 8:12pm. The meeting reconvened at 8:27. Kenn Derr suggested a supervisor is needed to oversee the running of road operations. He made a motion to appoint Bill Miller for the position due to his experience and independence in performing the job. Mark

Challenger, Jr. 2<sup>nd</sup> the motion and all were in favor. It was suggested to give Bill an hourly pay increase of \$1.00, which will be revisited after his probational period.

Ron Umholtz made a motion to pay the bills for \$14,367.84 and payroll for \$6,659.02. Mark Challenger, Jr. 2<sup>nd</sup> the motion and all were in favor.

A motion was made by Ron Umholtz to adjourn, Brian Troup 2<sup>nd</sup> and all were in favor.

NEXT MEETING MONDAY MARCH 2, 2020

*“This institution is an equal opportunity provider and employer.”*