

## **Williamstown Borough Meeting Minutes November 2, 2020**

Williamstown Borough Council met Monday, November 2, 2020 in Council Chambers. Present were: President Dane Williard, Mark Challenger, Jr., Brian Troup, Ron Umholtz, Donald Machamer, Steve Denkovich, Solicitor Joe Kerwin, Secretary Lynne Daniel, Mayor Jeffrey Shuttlesworth and Road Supervisor, Bill Miller

Citizens: Due to Corona 19 Virus meeting was closed to the public

President Dane Williard called the meeting to order at 7:30 PM. The Pledge of Allegiance was recited. Minutes were reviewed and approved as written.

The Mayor reported no monies were received from the District Magistrate or fines. The Tax Collectors Report was given for \$1,969.33.

Ron Umholtz presented his code enforcement report. He stated a warrant was issued for the resident at 218 Market Street and another one will be issued for the resident on Vine Street. The owner of 211 Tunnel will have another hearing concerning the inhabitants there. A hearing is scheduled this week for the resident on Spruce Street. The Mauser and Bixler properties are in the process of clean up. Donald Machamer reported on the conditions at the Berger property on Market Street. There are bags upon bags of garbage everywhere. She has been ticketed 3 times for uninspected vehicles. She is currently paying fines for previous violations. Donald and Bill Miller attempted to contact her through going to the property and knocking which she did not answer although she was there and calling with no response. Donald also approached Rentschler on Broad Street concerning an unmoved bagster. He was told to immediately move it or charges would be filed at the Magistrate. The vehicle on S. Tunnel Street has been moved and the Ferris truck has been inspected.

Bill Miller submitted his Road Supervisor report for review. It was reported the scrap bin brought in \$348.00 minus \$50.00 for the container.

Solicitor Kerwin reported we are the proud owners of the abandoned building at 200 W. Market Street. The cost was \$3480.00. Joe is waiting to hear from the county concerning the next steps and the status of obtaining the adjacent building. They are hoping to be able to demo both buildings at the same time. Joe also reported a joint letter will be sent to the fire company advising them to get their trucks inspected and to submit an updated list of officers to both the borough and township.

The budget was reviewed. President Williard stated there will be no tax increase and although some costs have gone up we had a surprising increase in the collection of delinquent taxes and everything is in line. Ron Umholtz made a motion to tentatively adopt the budget. Mark Challenger, Jr. 2<sup>nd</sup> the motion and all were in favor. The EOP (Emergency Operations Procedure) Resolution was presented for adoption. Donald Machamer made a motion to adopt the EOP. Brian Troup 2<sup>nd</sup> the motion and all were in favor. Ron Umholtz brought up the Emergency Operation Coordinator position. We will have to look into any possible willing candidates. A permit for the Veterans Day Memorial Ceremony was obtained. Mark Challenger, Jr. made a motion to approve the event. Donald Machamer 2<sup>nd</sup> the motion and all were in favor.

An Executive Session was called at 8:00pm for legal and personnel issues. The meeting reconvened at 8:28pm. Ronald Umholtz stated in light of repeated personnel problems he made a motion to fire Road Crew employee, Dylan Keiter. Donald Machamer 2<sup>nd</sup> the motion and all council members were in favor. Supervisor Bill Miller will contact Dylan and arrangements will be made to retrieve keys. Solicitor Kerwin will send a letter to Dylan.

Stephen Denkovich made a motion to pay the bills for \$47,121.69. Brian Troup 2<sup>nd</sup> the motion and all were in favor. Ronald Umholtz made a motion to adjourn the meeting, Donald Machamer 2<sup>nd</sup> and all were in favor.

NEXT MEETING MONDAY DECEMBER 7, 2020

*“This institution is an equal opportunity provider and employer.”*