

Williamstown Borough Meeting Minutes

August 5, 2024

Williamstown Borough Council met Monday, August 5, 2024 at 7:30 PM in Council Chambers. Present were: President Dane Williard, Vice President Brian Troup, Donald Machamer, Christopher Stroup, Jeffrey Shuttlesworth, Stephen Denkovich, Solicitor Joseph Kerwin, Mayor Nicholas Rodichok, and Road Supervisor Bill Miller, Acting Secretary Shane Liddick, and Acting Secretary Andrew Welker.

Citizens Present: 5

The meeting was called to order at 7:30 PM. The pledge of allegiance to the flag was recited. Minutes from the July 1, 2024 meeting were reviewed and approved as written.

Opportunity For Citizens-

Adam Koppenhaver, representing the Williamstown EMS, was seeking co-sponsorship for a Gaming Grant application for a new ambulance. Christ Troup moved to approve co-sponsorship as presented. Stephen Denkovich seconded, and the motion carried unanimously.

Jack Flynn, representing the Williamstown Legion, was seeking co-sponsorship for a Gaming Grant application for building improvements. Donald Machamer moved to approve co-sponsorship as presented. Jeffrey Shuttlesworth seconded, and the motion carried unanimously.

Mayor's Report:

\$302.86 was received from the District Justice.

Tax Collector Report

\$3,848.53 was received in taxes.

Solicitor- Solicitor Kerwin indicated that settlement is complete for the Medellin Property and clean-up efforts have begun.

Code Enforcement/Permits

436 Jullian St – R2 Investors are working to clean the property.

411 Jullian St – The property was sold and needs maintenance.

435 W Market St – A cat issue was noted.

409 W Market St – Grass height issues exist.

126/134/142 East St – The property has been cleaned-up.

Broad St – The trash issue is being addressed.

Railroad Street – A trash issue persists.

Road Supervisor Report

A written report was provided and reviewed by Road Supervisor Bill Miller.

Time-Sheets

Christopher Stroup moved to approve timesheets/wages as presented. Brian Troup seconded, and the motion carried unanimously.

Other New Business

Correspondence – None.

Classes/Training – None.

Nicole Miller was in attendance to discuss health concerns for her daughter who lives at 236 W Broad Street. The neighboring property has an accumulation of trash/debris. Ms. Miller was informed that Codes Enforcement Officer Machamer will work with office personnel to address a letter for this issue.

Executive Session

Executive Session to discuss personnel matters was entered at 7:44pm and Open Session resumed at 8:07pm

Other Business

Sec/Treas Position – Stephen Denkovich moved to approve the contract to continue services with Hoover Financial Services Inc. Jeffrey Shuttlesworth seconded, and the motion carried unanimously.

Open Position – The interviewing committee will proceed with resumes/applications received.

HFS Invoice – Brian Troup moved to approve the Hoover Financial Services Inc invoice for payment as presented. Stephen Denkovich seconded, and the motion carried unanimously.

Road Supervisor – Bill Miller indicated that the dividers for the Pickle Ball Court cost \$8,517.50; the Borough will seek sponsorship from the Township as the facility is for use by residents of both municipalities.

EMC – Donald Machamer moved to approve Adam Koppenhaver as the Emergency Management Coordinator (EMC) for Williamstown Borough. Christopher Troup seconded, and the motion carried unanimously.

Authority Wages – Shane Zellers and Scott Warfel obtained their sewer licenses. An increase of \$1.50 is recommended. Brian Thompson passed the sewer test but has not yet received his license due to timing. An increase of \$0.75 now and an additional \$0.75 once he has the license in-hand is recommended. Donald Machamer moved to approve increases as recommended. Stephen Denkovich seconded, and the motion carried unanimously.

Payment of Bills

Stephen Denkovich moved to approve the payment of bills as presented. Jeffrey Shuttlesworth seconded, and the motion carried unanimously.

Adjournment

Brian Troup moved to adjourn. Stephen Denkovich seconded, and the motion carried unanimously. President Williard adjourned the meeting at 8:19pm.

NEXT MEETING Monday, September 9, 2024

“This institution is an equal opportunity provider and employer.”