

# Williamstown Borough Meeting Minutes

## September 11<sup>th</sup>, 2023

Williamstown Borough Council met Monday, September 11<sup>th</sup>, 2023 at 7:30 PM in Council Chambers. Present were: President Dane Williard, Vice President Brian Troup, Christopher Stroup, Jeffrey Shuttlesworth, Donald Machamer, Stephen Denkovich, Solicitor Joseph Kerwin, Road Supervisor Bill Miller and Secretary Rikki Merwine.

Citizens Present: Shayna Machamer, Rosemary Hoke, and Nick Rodichok.

The meeting was called to order at 7:30 PM. The pledge of allegiance to the flag was recited. Minutes from the August 7<sup>th</sup>, 2023 meeting were reviewed and approved as written.

**Opportunity For Citizens-** No Citizens To Speak.

### **Mayor's Report- August 2023**

*\$418.12 received from the District Justice.*

### **Tax Collector Report- August**

*Real Estate- \$1,031.15 Street Lights- \$102.27 Occupation-\$1017.50 Per Capita- \$44.00*

**Solicitor-** Solicitor Kerwin suggested coming up with projects for grants. President Williard stated that the engineer is supposed to be working at East Market and Tunnel.

### **Code Enforcement/Permits**

Donald Machamer reported that he filed charges on Mike Medellin, \$1800. Mike has not answered the charge, and the District Magistrate will end up sending it again but certified this time. The Ferris property has only gotten rid of 1 unregistered vehicle.

### **Road Supervisor Report**

Road supervisor Bill Miller gave the council a quote for fencing for the basketball courts. The Borough will see if the Township wants to split the cost of it. Bill has to receive a quote for new blacktop yet. The Borough will proceed on its own for the fencing. President Williard stated that the green coating fence will look better. A motion was made by Donald Machamer, 2<sup>nd</sup> by Chris Stroup for Option 2 on the fence quote, which will cost approximately \$10,000-\$11,000.

### **Time-Sheets**

*Stephen Denkovich motioned to approve timesheets and payroll. -Motion Carried.*

### **Other New Business**

The Borough received a letter of interest from Nick Rodichok for the Mayor opening. A motion was made by Chris Stroup and Jeff Shuttlesworth to accept Nicholas Rodichok as new Mayor of Williamstown. President Williard informed Nick that he has to get sworn in at the District Magistrates office.

### **Correspondence**

- The 2022 audit has completed and was available for review by the Council.
- The Borough Council approved the PMRS MMO's for year 2024.
- EMS has requested to block off the borough lot on October 22<sup>nd</sup> from 5-7PM for a Trunk or Treat. A motion was made by Donald Machamer and Stephen Denkovich to allow the lot to be blocked off.

- Williamstown Trick or Treat night was approved for Thursday, October 26<sup>th</sup> from 6-8PM.
- The Halloween parade will be held on Sunday, October 29<sup>th</sup> with a rain date of November 6<sup>th</sup>. A motion was made by Donald Machamer and Stephen Denkovich to accept the Halloween Parade date.

### **Motion On Bills**

*Jeffrey Shuttlesworth and Stephen Denkovich motioned to pay the bills. All were in favor.*

### **Adjournment**

7:58 PM on the motion of Stephen Denkovich and Donald Machamer.

**NEXT MEETING MONDAY, October 2<sup>nd</sup>, 2023**

*“This institution is an equal opportunity provider and employer.”*