

Williamstown Borough Meeting Minutes

November 8th, 2022

Williamstown Borough Council met Monday, November 8th, 2022 at 7:30 PM in Council Chambers. Present were: President Dane Williard, Vice President Ron Umholtz, Brian Troup, Donald Machamer, Christopher Stroup, Stephen Denkovich, Mayor Jeffrey Shuttlesworth, Solicitor Joseph Kerwin and Secretary Rikki Merwine. Absent was Road Supervisor Bill Miller.

Citizens Present: Rosemary Hoke, Shayna Machamer

The pledge of allegiance to the flag was recited. Minutes from the October 3rd meeting were reviewed and approved as written.

Opportunity For Citizens

There was nothing from citizens.

Mayor's Report-September

September- \$246.87

October- \$264.66

Tax Collector Report- September

Real Estate- \$1,855.45 *Street Lights-* \$184.01 *Occupation-* \$1,017.50 *Per Capita-* \$49.50

Solicitor

Solicitor Kerwin mentioned resolution 2022-10 from the previous meeting that was tabled, regarding the tax bill waiver. We will need to adopt this resolution. Can wait until next meeting. Kerwin asked if we heard any other news on the property at Market and West St. President Williard informed that Bill hasn't heard from Kenn Drum, but will try to get ahold of him.

Code Enforcement/Permits

Ron Umholtz informed the board that the property at 234-236 E Market started installing Solar Panels on a Sunday, without the proper permits from us or Light-Heigl. At 237 E Market, the tenant has moved out but there is junk and garbage on side of property. Will send letter to the owner in NY. Regarding the salt shed, Ron informed the board that we would have needed a permit from DEP to put salt shed within 50 ft of the creek. The Borough hired a surveyor, and the salt shed is now 5ft above the flood plain. Permits were granted and the project is moving forward. President Williard stated that we hope to have the salt shed completed within the month.

Ron Umholtz reported that Marty (Light-Heigl) will follow up on the Ferris property on tunnel regarding them not obtaining permits for the construction of a deck.

Umholtz also reported that the apartment at the corner of Tunnel and Market received a letter for junk and had it cleaned up.

Road Supervisor Report

Reviewed with no questions asked.

Time-Sheets

Stephen Denkovich motioned to approve time-sheets and payroll, Ron Umholtz 2nd. Motion Carried.

Other New Business

Resolution 2022-11 (adoption of the Emergency Operations Plan of Dauphin County, every 2 years) was passed on the motion of Ron Umholtz and Donald Machamer.

Donald Machamer motioned to allow payroll a day early, on November 23rd, due to normally scheduled Thursday payroll falling on Thanksgiving. 2nd by Chris Stroup. Motion Carried.

The 2023 meeting dates were handed out to board members and tabled for adoption next month.

An advertisement was sent to the Citizen Standard regarding the opening of the Authority position, come 2023.

An executive meeting was called at 7:39PM for personnel and legal reasons. The regular meeting resumed at 8:02PM.

The budget was tentatively adopted on the motion of Ron Umholtz and Stephen Denkovich. The 2023 budget included a \$.50 raise for workers.

Brian Troup motioned to purchase a new loader at \$55,900.00 from Plasterer Equipment. Chris Stroup 2nd the motion and all were in favor.

President Williard informed the board that the Borough locked in a new 24-month CD with the current interest rates being at 4.11%. The current Borough CD will mature in March 2023.

A quick update on the Firehouse books: The treasurer's report was handed over to the Borough/Township, with no correspondence or bank statements to match the report. It will not suffice.

Motion On Bills

Stephen Denkovich motioned to pay the bills. Chris Stroup 2nd the motion. All were in favor.

Adjournment

8:16 PM on the motion of Donald Machamer and Stephen Denkovich.

NEXT MEETING MONDAY, December 5th, 2022

"This institution is an equal opportunity provider and employer."