

Williamstown Borough Meeting Minutes August 1st, 2022

Williamstown Borough Council met Monday, August 1st, 2022 at 7:30 PM in Council Chambers. Present were: President Dane Williard, Vice President Ron Umholtz, Brian Troup, Donald Machamer, Mayor Jeffrey Shuttleswoth, Solicitor Joseph Kerwin, and Road Supervisor Bill Miller. Absent was Stephen Denkovich and Christopher Stroup.

Citizens Present: Rosemary Hoke, Shayna Machamer, Janice Culton, and Cody Jones.

The pledge of allegiance to the flag was recited. Minutes from the July 11th meeting were reviewed and approved as written.

Cody Jones represented Liberty Hose CO. #1 in asking the Borough to sign their grant application. The firehouse is looking for the gaming grant to reduce the debt that they have. Cody has stated that changes are being made at the firehouse regarding active members getting trained for state certification, EMT training as well. Ron Umholtz asked if they have had their pre-meeting yet regarding the grant. Cody has stated that they have had their 1st meeting, and they understand what they need to do. President Williard wanted Cody to know that they may not get the full amount that they are applying for, and asked how the firehouse will come up with the rest of the money. Cody stated that the firehouse will be doing fundraisers. Donald Machamer asked what amount of money is owed on the Rescue, Cody stated that he was not sure. Donald asked how many calls the firehouse is currently averaging, Cody stated that he will have a breakdown of that information for the next meeting. President Williard asked if Cody was familiar with any other current debt, Cody stated that he was not sure. Donald Machamer asked who finances the debt, Cody was not sure.

President Williard told Cody that the Borough will need a list of active members. This list needs to be updated every year. A copy of the members needs to also go to PSP every year. Ronald Umholtz stated that is it ultimately up to the commissioners to decide who gets the grant money, and that the Borough has already sponsored the Legion and the Historical Society for their grants.

President Williard told Cody that the Borough will need to see their financial reports, as well as active members before they decide to sponsor the grant application. President Williard also reminded Cody that the Mayor needs to be involved with the firehouse and decisions being made within. Cody has stated that he will get all the documents together for the next meeting and that he intends to have himself or a member of the fire company attend every meeting in the future. President Williard thanked Cody for coming.

The Mayor's Report was given with \$121.29 received from the District Justice, and \$300.00 received from Grass Cutting Invoice. The Tax Collector Report for the month of July was given with \$2138.92 collected in Real Estate Taxes, \$212.12 in Street Light Taxes, \$1221.00 in Occupation Taxes, and \$55.00 in Per Capita Taxes.

Solicitor Kerwin needed the secretary to sign a Re-Certification of Tax Exempt form for properties owned by the Borough that are tax-exempt through Dauphin County. Kerwin will need a copy of most recent audit.

The Borough, who is in good standing with the Upper Dauphin Council of Governments, needed to pass a resolution for the COG to change the amount of times it is needed to meet within a calendar year. Ron Umholtz motioned to pass this resolution, Donald Machamer 2nd the motion. All were in favor.

Code Enforcement- Several properties have received notices regarding grass cutting maintenance. 409 W Market will receive a 2nd letter regarding the weeds and poison that is growing onto neighboring

properties. CEO Machamer sent a message to the owner of 209 W Market giving them a notice that they need to cut the grass.

The Road supervisor report was reviewed with no questions. The new lyft came and the employees have been making good use of it.

Solicitor Kerwin suggested maybe being able to share bigger equipment with other municipalities if it could benefit the Borough.

The AD for the truck bid has concluded. The Borough received 3 sealed bids and opened them at the meeting. The council discussed the bids and their other options. Donald Machamer asked if we needed to sell it. President Williard stated that it was better than letting it sit.

Ronal Umholtz motioned to reject all bids received and to post the truck on the Municibid website to see what other bids we can get. Donald Machamer 2nd this motion. All were in favor.

President Dane Williard brought up the Community Center as a rental hall. It was decided that the current security deposit to rent the hall will be kept if the rental is cancelled without a reasonable amount of notice. The secretary will edit the current SD form to state this.

Payroll timesheets were approved by the board. Ron Umholtz motioned to pay the bills. Brian Troup 2nd the motion. All were in favor.

The meeting adjourned at 8:06PM on the motion of Brian Troup and Donald Machamer.

NEXT MEETING MONDAY, September 12th, 2022

"This institution is an equal opportunity provider and employer."