

## **Williamstown Borough Meeting Minutes March 1, 2021**

Williamstown Borough Council met Monday, March 1, 2021 in Council Chambers. Present were: President Dane Williard, Mark Challenger, Jr., Brian Troup, Ron Umholtz, Donald Machamer, Steve Denkovich, Solicitor Joe Kerwin, Mayor Jeffrey Shuttlesworth, Secretary Lynne Daniel and Road Supervisor, Bill Miller.

Citizens: Due to Corona 19 Virus meeting was closed to the public

President Dane Williard called the meeting to order at 7:30 PM. The Pledge of Allegiance was recited. Minutes were reviewed and approved as written from the January 4<sup>th</sup> meeting that was cancelled due to the snowstorm. All reports from January were reviewed. The Mayors report was given with \$226.22 from the District Justice. The Tax Collectors report was presented for \$4,281.29. Payroll for \$5,078.15 and bills for \$5,859.97 were reviewed with a motion by Steve Denkovich to pay. Brian Troup 2<sup>nd</sup> the motion and all were in favor. February Mayors report was presented with \$252.51 from the District Justice. The Tax Collectors report was presented for \$39,041.94.

Ron Umholtz presented his code enforcement report. He stated he contacted the Magistrates office concerning outstanding cases for 306 E. Market and 124 W. Market. The resident at 306 has pled guilty and the 124 W. Market owner failed to respond but was contacted by the constable stating he had limited time to respond to the complaints. The owner of 211 W. Market has cleaned up approximately 80% of the trash and 3 of the vehicles she is responsible for have been removed. The constable had returned warrants to the state police for Medellin and Kessler stating they could not be located. Donald Machamer stated warnings have been placed on 3 vehicles on Elizabeth Street. The landlord for Well Kept properties was contacted concerning overflowing dumpsters. Mayor Shuttlesworth reported the State Police informed him they no longer issue ORI numbers to agency's our size. He did provide Jeff with a form that can be submitted to Penn Dot for driver information.

Solicitor Kerwin reported he will need a check payable to Dauphin County Tax Bureau for the old Heimbaugh building on W. Market to finalize ownership. Ron Umholtz made a motion to pay. Donald Machamer 2<sup>nd</sup> the motion and all were in favor.

Solicitor Kerwin filled in council on the Armory's desire to hook into our sewer system and the issue of possible additional hookups and who would pay for that and maintain the lines. Joe also stated there may be monies available if a new Covid Act passes for state and local governments. He will follow the progression of that for possible grants.

Road Supervisor Bill Miller submitted his report for January and February for review. Bill demonstrated the new lights for the Christmas Snowflakes and stated they also purchased new wreaths. The approximate cost was \$4,000.00. Bill also met with a U.S. Municipal representative concerning the purchase of a new dump truck. Due to the fact the current truck was not properly maintained and there are various issues with it, a new truck is needed. They will wait until the pricing for a new truck is out. There have been 5 applications received for the open road position. Bill stated he would like to have someone by grass cutting season, even a seasonal hire would be fine. The date for this year's Clean Up Day was discussed and it was decided to hold it again in May, specifically May 8<sup>th</sup>. It will be discussed with the township and finalized.

President Williard stated letters must be sent to the remaining 2 properties damaged in the Huddleson fire. It has been too long and clean up has not been started. Dane also reported George Ancheff has volunteered to manage the use of Stoney Park replacing Jim Klinger who had volunteered for years before his passing. Dane stated our EMS is considering going to a paid service. A meeting will be held to

discuss any changes that need to be implemented if that happens. Michelle Rautzahn, representing the WYAA questioned the LED lighting at the Gun Club Field that was supposed to be replaced 2 years ago. Bill will look into it. A walk through will have to be done to analyze for any needed roadwork projects for this year.

It was reported the annual audit for year 2019 has been completed and returned with no findings. It was stated there was a \$1500.00 cost increase this year. It was stated perhaps we should be comparing other options/prices. A request for donation was made by the WV Teener League Association. Due to Covid and the lack of opportunity for fundraising they are in need of money/donations to start the 2021 season. A motion to donate \$100 was made by Donald Machamer. Brian Troup 2<sup>nd</sup> the motion and all were in favor.

Steve Denkovich made a motion to pay payroll for \$6,320.17 and bills for \$15,729.27. Donald Machamer 2<sup>nd</sup> the motion and all were in favor. A motion was made by Ron Umholtz to adjourn the meeting. Steve Denkovich 2<sup>nd</sup> the motion and all were in favor.

NEXT MEETING MONDAY APRIL 5, 2021

*“This institution is an equal opportunity provider and employer.”*