Williamstown Borough Meeting Minutes
October 5, 2026

Williamstown Borough Council met Monday, October 5 2026 at 7:30 PM in Council Chambers. Present were: President Dane Williard, Solicitor Joseph Kerwin, Christopher Stroup, Donald Machamer, Secretary Andrew Welker, and Jeffery Shuttlesworth. Vice President Brian Troup, Stephen Denkovich, and Road Supervisor Bill Miller were absent.

Citizens Present: 3

The meeting was called to order by Council President Dane Williard at 7:30 PM. The pledge of allegiance to the flag was recited. The minutes from the September 14, 2026 meeting were reviewed and approved as presented.

Opportunity For Citizens-

- **Kerry Moyer** - Donald Machamer moved to grant permission to Kerry Moyer to display and dedicate a sign in Alvin Michaels memory at the pavilion located at the park upon family approval. Christopher Stroup seconded, and the motion carried unanimously.

Mayor's Report:
No Report.

Tax Collector Report
$1,806.39 was received in taxes.

Solicitor- After working with representative Joe Kerwin and Senator Greg Rothman and representative Joe Kerwin, President Dane Williard announced the Williamstown Borough was approved for a grant for the office building exterior upgrades and the Borough Garage. The Borough will be receiving $200,000 this year and another $200,000 for next year to redo the exterior of the office building.

Code Enforcement/Permits – Code Enforcement Officer Donald Machamer provided and reviewed a report.

- **Jeep** – Thirty days were given, and the front of the property is cleaned but not the back of the property.
- **"Kratzer Subpoena" –** A hearing is scheduled for November the 18th for the property.
- **Broad Street (Smeltz) –** He moved the camper after receiving he letter, but he now has his truck parked in the yellow.
- **128 Vine Street –** Dog, ducks, chickens on the property causing problems. The dog warden was called and talked with the property owner about the animals.
- **209 Water Street –** People in and out of the house.

Road Supervisor Report
Road Supervisor provided a written report.

Time-Sheets
Christopher Stroup moved to approve timesheets/wages as presented. Jeffery Shuttlesworth seconded, and the motion carried unanimously.

Unfinished/ Old Business
None.

Other Business

President Dane Williard moved to go into Executive session to discuss personnel and community at 7:54pm. Stephen Denkovich seconded, and the motion carried unanimously.

Public session resumed at 8:11pm.

- Donald Machamer moved to match the Williams Township donation of $2,500.00 to the Historical Society, and to donate an additional $2,500.00 to the Historical Society to heat the building during winter. Jeffery Shuttlesworth seconded, and the motion carried unanimously.
- Donald Machamer moved to give Nick Savage a raise to $17/hr. Jeffery Shuttlesworth seconded, and the motion carried unanimously.

Payment of Bills

Donald Machamer moved to approve payment of bills as presented. Christopher Stroup seconded, and the motion carried unanimously.

Adjournment

Donald Machamer moved to adjourn. Christopher Stroup seconded, and the motion carried unanimously. President Williard adjourned the meeting at 8:15pm.

NEXT MEETING Monday, November 2, 2026

"This institution is an equal opportunity provider and employer."