

## **Williamstown Borough Meeting Minutes December 2, 2024**

Williamstown Borough Council met Monday, December 2, 2024 at 7:30 PM in Council Chambers. Present were: President Dane Williard, Vice President Brian Troup, Donald Machamer, Christopher Stroup, Jeffrey Shuttlesworth, Stephen Denkovich, Solicitor Joseph Kerwin, Mayor Nicholas Rodichok, and Road Supervisor Bill Miller, Acting Secretary Shane Liddick, and Acting Secretary Andrew Welker.

Citizens Present: 2

The meeting was called to order at 7:30 PM. The pledge of allegiance to the flag was recited. Minutes from the November 4, 2024 meeting were reviewed and approved as written.

**Opportunity For Citizens-** None.

**Mayor's Report:**

*\$2,424.76 was received from the District Justice.*

**Tax Collector Report**

*\$2,322.27 was received in taxes.*

**Solicitor-** Solicitor Kerwin indicated that \$1,600 was collected from the lien that is on the Medellin Property.

**Code Enforcement/Permits –**

**217 & 219 W Market –** The property manager has a plan after the fire that occurred, but has to contact Marty Sowers.

**West St –** There is a pole building in the process of being built.

**Road Supervisor Report**

A written report was provided and reviewed by Road Supervisor Bill Miller.

**Time-Sheets**

Stephen Denkovich moved to approve timesheets/wages as presented. Christopher Stroup seconded, and the motion carried unanimously.

**Other New Business**

**Correspondence –** None.

**Classes/Training –** None.

**Budget –** Stephen Denkovich moved to approve the budget as presented by President Dane Williard. Christopher Stroup seconded, and the motion carried unanimously.

**Meeting Date –** Stephen Denkovich moved to approve having the Williamstown Borough Council 2025 Meetings on the first Monday of every month at 7:30 PM in the Council Chambers. Jefferey Shuttlesworth seconded, and the motion carried unanimously.

**Burn Ban –** The ban was lifted.

**Executive Session**

Executive Session to discuss personnel matters was entered at 7:40pm and Open Session resumed at 8:02pm

**Other Business**

**COLA Increase** – Stephen Denkovich moved to approve a \$0.50 COLA for full-time employees in the Borough and Authority. Christopher Stroup seconded, and the motion carried unanimously.

**Borough Employees** – Stephen Denkovich moved to approve a \$1.00 wage increase to both the Borough employees. Brian Troup seconded, and the motion carried unanimously.

**Payment of Bills**

Stephen Denkovich moved to approve the payment of bills as presented. Donald Machamer seconded, and the motion carried unanimously.

**Adjournment**

Donald Machamer moved to adjourn. Stephen Denkovich seconded, and the motion carried unanimously. President Williard adjourned the meeting at 8:25pm.

**NEXT MEETING Monday, January 6, 2025**

*“This institution is an equal opportunity provider and employer.”*