

Williamstown Borough Meeting Minutes

October 7th, 2024

Williamstown Borough Council met Monday, October 7th, 2024 at 7:30 PM in Council Chambers. Present were: President Dane Williard, Vice President Brian Troup, Donald Machamer, Christopher Stroup, Jeffrey Shuttlesworth, Solicitor Joseph Kerwin, and Acting Secretary Andrew Welker. Stephen Denkovich, Mayor Nicholas Rodichok, and Road Supervisor Bill Miller were absent.

Citizens Present: 5

The meeting was called to order at 7:30 PM. The pledge of allegiance to the flag was recited. Minutes from the September 9th, 2024 meeting were reviewed and approved as written.

Opportunity For Citizens-

Janice Kolton - Asking for permission to decorate the large Christmas tree with Christmas lights for Christmas.

Bob Lynn (Engineer) – There is a resolution in place to do the inlet on Market St, apply for the grant with the estimate to do the work \$160,000 or the other way is to do some of the work and have a 15% match which would result in Williamstown Borough contributing \$23,803.

Jeffery Shuttlesworth moved to approve adopting the resolution to apply for the grant. Donald Machamer seconded, and the motion carried unanimously.

Brian Troup moved to authorize Dane Williard and Jeffrey Shuttlesworth to sign the resolution. Donald Machamer seconded, and the motion carried unanimously.

Chris Stroup moved to approve our workers to do some of the work involved for the 15% match of the total project. Donald Machamer seconded, and the motion carried unanimously.

Mayor's Report:

None

Tax Collector Report

\$2,790.48 was received in taxes.

Solicitor- Solicitor Kerwin indicated to apply for grants and take advantage of opportunities available for Williamstown.

Code Enforcement/Permits

409 W Market St – Yard needs cleaned up

152 E Market St – Resident is parked in a handicap spot

Road Supervisor Report

A written report was provided.

Time-Sheets

Christopher Stroup moved to approve timesheets/wages as presented. Brian Troup seconded, and the motion carried unanimously.

Other New Business

Correspondence – Donation from the Twin Valley Alliance Church for allowing them to use the Borough Park.

Other Business

Diversified, Payroll, and QuickBooks online – Secretary Andrew Welker presented and reviewed the quote of the conversion from Freedom Systems to Diversified Technology for water & sewer billing, moving payroll services to HFS location, and using QuickBooks online for bookkeeping.

Brian Troup moved to approve the conversion from Freedom Systems to Diversified Technology for billing, moving the payroll services to the HFS location, and using QuickBooks online for the accounting work. Donald Machamer seconded, and the motion carried unanimously.

Payment of Bills

Brian Troup moved to approve the payment of bills as presented. Christopher Stroup seconded, and the motion carried unanimously.

Adjournment

Christopher Stroup moved to adjourn. Donald Machamer seconded, and the motion carried unanimously. President Williard adjourned the meeting at 8:32 pm.

NEXT MEETING Monday, November 4, 2024

“This institution is an equal opportunity provider and employer.”