

# Williamstown Borough Meeting Minutes

## July 1<sup>st</sup>, 2024

Williamstown Borough Council met Monday, July 1<sup>st</sup> at 7:30 PM in Council Chambers. Present were: President Dane Williard, Vice President Brian Troup, Donald Machamer, Jeffrey Shuttlesworth, Stephen Denkovich, Solicitor Joseph Kerwin, Mayor Nicholas Rodichok, Christopher Stroup and Road Supervisor Bill Miller, and Secretary, Rikki Kasper.

Citizens Present: None.

The meeting was called to order at 7:30 PM. The pledge of allegiance to the flag was recited. Minutes from the June 3<sup>rd</sup>, 2024 meeting were reviewed and approved as written.

**Opportunity For Citizens-** No citizens were present to speak.

### **Mayor's Report:**

*\$182.35 was received from the District Justice.*

### **Tax Collector Report- March**

*\$2,420.96 was received in taxes.*

**Solicitor-** Solicitor Kerwin indicated that settlement is scheduled for the Medellin Property.

### **Code Enforcement/Permits**

See Report.

### **Road Supervisor Report**

Reviewed. Discussion ensued regarding paving and the Township's assistance. Donald Machamer moved to approve the paving. Brian Troup seconded, and the motion carried.

### **Time-Sheets**

*Christopher Stroup and Stephen Denkovich motioned to approve timesheets and payroll. -Motion Carried.*

### **Other New Business**

- The Williamstown Firehouse is seeking a letter of sponsorship for a grant application.

### **Executive Session**

Executive Session to discuss personnel matters was entered at 7:45pm and Open Session resumed at 8:36pm

### **Other Business**

**Resignation** - Stephen Denkovich moved to approve Rikki Kasper's resignation. Christopher Stroup seconded, and the motion carried.

**Open Position** – Stephen Denkovich moved to approve offering the Secretary/Treasurer's position to Lee Ann Margetanski. Brian Troup seconded, and the motion carried.

**Training** – Stephen Denkovich moved to approve a rate of \$25/hour for Rikki Kasper to train a new-hire for the Secretary/Treasurer's position. Brian Troup seconded, and the motion carried.

**Wage Increase** – Donald Machamer moved to approve a \$2/hour increase for BillyJoe Miller. Brian Troup seconded, and the motion carried.

**Motion On Bills**

*Stephen Denkovich and Christopher Stroup motioned to pay the bills. All were in favor.*

**Adjournment**

Stephen Denkovich and Brian Troup motioned to adjourn. All in favor.

**NEXT MEETING Monday, August 5<sup>th</sup>, 2024**

*“This institution is an equal opportunity provider and employer.”*